



MISSION

To provide all learners with a nurturing, structured and stimulating learning environment in which each child can develop his/her unique personality and positive self-concept through support, play and love.



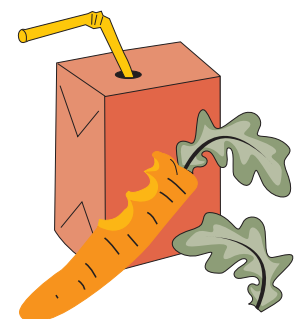
GENERAL INFORMATION

- Aftercare centre times:
Daily from 06:30 - 18:00 and from 06:30 - 17:30 (June-August)
School holidays: from 06:30 - 18:00 and from 06:30 / 17:30 (June-August)
- Learners who are on a rotation basis at school, are welcome to come to aftercare on those days.
- All learners are collected from local schools in the afternoon.
- An extra mural activity bus is available until 16:00.
- Learners are to familiarise themselves with our collection point.
- Daily bus register is taken to ensure all learners are collected.
- Parents must inform the aftercare staff ONLY on the Whatsapp number: 066 405 6249 in the morning if their child is absent from school or if they will not be catching the bus as we arrange transport from a central point.
- Homework supervision is provided for learners as well as assistance with projects and speeches.
- Please pack a set of casual changing clothes for after school.
- Rosemarie Aftercare follows the school terms set out by the GDE.
- Rosemarie Aftercare accomodates learners from private schools during their holidays.
- A holiday programme is offered.
- Parents are responsible for holiday outing costs.
- The school closes over the Christmas, New Year break.
- Please ensure children are collected by 17:30 (June-August) or 18:00. Children who are collected late will be charged a penalty fee of R100 per 15 min or part thereof. The fee is payable immediately.



Meals

- A light meal on arrival.
- Bread/ fruit and juice - 16:00.
- Please inform us of any special dietary requirements or allergies your child may have.



School Fees

- Monthly statements are emailed.
- The reference number on your account (invoice number in the right top corner of your statement) must be used for all payments.
- School fees are payable at the beginning of the month for the month over 12 months.
- School fees are due by the 3rd of each month.
- One month's written notice is to be given if you are taking your child out of school. However notice will not be accepted as from October.
- 5% Offered for a once off yearly payment.
- 5% Off second child's school fee.



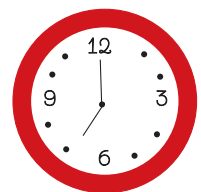
Parent Communication

- Please take note of the white notice board at the security gate.
- We use Whatsapp groups, sms, Facebook and e-mail to keep you updated.
- “Like” our Facebook page: Rosemarie Aftercare.
- Use of our Whatsapp line, mornings only, 066 405 6249 or our Aftercare line 011 867 5196.



School Holidays

- Open from 06:30 - 17:30 (June - August)
06:30 - 18:00 the rest of the year
- Morning and afternoon snack as well as lunch served.



mPact Recycling and My School

- We are a green school and have a recycling bin at our school. You are more than welcome to bring your recycling items to our school.
- Our school uses the Woolworths My School card. We encourage each family to participate in this programme. All it entails from you, as the parent, is to fill in a form and swipe your card at any of the outlets everytime you shop there.



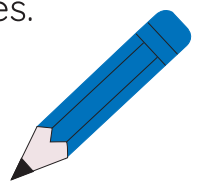
POLICIES AND PROTOCOLS

- All medication that has to be administered during school hours must be written in the medication file which can be found in the office.
- No medication will be administered without written consent by the parent.
- Medication may not be left in the child's bag, please place medication in the container provided in the office.
- Should your child be ill and unable to attend school, kindly inform us.
- Children are not permitted to leave school premises with any person other than the parent or guardian unless written consent is supplied by the parent or guardian with a copy of the person's ID attached. The person must present their ID when collecting the child.
- Fees do not include the cost of outings.
- No learner will be taken on an outing without a signed consent form.
- Our school follows the exclusion policy for communicable diseases as stipulated by the Department of Health.
- All learners who are ill must be collected within a half hour of the parents being notified.
- Children who showed a high temperature during the night or had diarrhea or vomited during the night, are not allowed to attend school.
- It is the responsibility of all parents to inform the office of any allergies or medical conditions a learner may have.
- It is the parent's responsibility to keep all personal information on file, up-to-date.
- No parent may interfere with a fellow learner.
- All issues and concerns must be dealt with through the office.



School Rules

- Children must be at the meeting point on time.
- Children must be seated and have all body parts in the bus at all times.
- No eating or drinking on the bus.
- No toys or electronic equipment may be brought to school by learners.
- Cell phones and tablets will only be allowed for school work.
- Bullying and foul language is forbidden.
- Littering will not be tolerated.
- Older learners may not pick up or carry younger learners.
- All learners must be seated while eating.
- No learner may walk up the slides on the playground.
- The office, passages, kitchen and the school entrance hall are out of bounds to all learners unless special permission is obtained.
- No running inside.
- All clothing items are to be labelled with learner's name.
- Staff and drivers are to be respected at all times.
- Learners may not hit each other or staff at any time.
- No shouting or screaming during homework time.
- Learners must display respect and kindness towards each other.
- No mocking or teasing will be tolerated.
- Equipment and property must be looked after and respected at all times.
- Property of the aftercare may not be removed from the premises.
- Homework and safety is our first priority.



We have an open door policy, so feel free to discuss any concerns with us regarding your child.

For any general questions contact:

Maureen Evans 066 405 6249 / 011 867 5196 / rosemarieaftercare1@gmail.com

Megan Botha 0827440975 / rosemarienursery@gmail.com

Questions regarding school fees and accounts contact:

René Bouwer 0828553640 / rene@mweb.co.za

Yours in Education, Rosemarie Schools

